

# Activity Information Form



## DATA PROTECTION

This form is used to collect information about your young person for the purpose of the event named below, this is to be used by the event leadership team only. As part of this form we collect personal data about your young person. This detail is required so that we can register them for the event. This form also collects sensitive (special category) data about your young person, this detail is required so that we can offer additional support if required and keep your young person safe whilst in our care. We may share your personal data in this form with third parties, for event registration. These third parties are used on the basis that they align with our data privacy policies. We take your personal data privacy seriously. The data you provide to us is securely stored and will be kept for 2 months after the event for any queries that arise before being securely destroyed. For further detail please visit our Data Protection Policy [available at scouts.org.uk](https://www.scouts.org.uk).

**Please keep this top section for your own information. Detach and return the bottom section to the organiser.**

**Event:** District Scout and Explorer Night Hike

**Date:** Saturday 22<sup>nd</sup> November 2025 **Location:** District Scout HQ, Magpie Crescent, Stevenage, SG2 9QQ

**Meeting place and time:** District Scout HQ, Magpie Crescent. Between 15:00 & 17:00 (exact time TBA)

**Collection place and time:** District Scout HQ, Magpie Crescent. Between 21:30 & 23:30 (Exact time TBA)

**Cost and payment details:** £12 per Scout/Explorer (cheques payable to **Stevenage District Scout Council**)

**Transport details:** Parents to drop off and collect.

**Activities:** Afternoon/evening hike with incident bases/challenges to complete on route.

**Organiser and contact details:** Neil Ravilious, 17 Halls Green, Weston. 01462 790921

**Contact details during the event:** 07535 613770 (During event only)

**Note:** All activities will be run in accordance with The Scout Association's safety rules. No responsibility for personal equipment / clothing and effects will be accepted by the organisers and The Scout Association does not provide automatic insurance cover in respect to such items.

Please complete and return this section to Scout Leader or Explorer Leader by Friday 10<sup>th</sup> November, ideally before.

<b>Event:</b>	District Scout Night Hike – Saturday 22 <sup>nd</sup> November 2025		
<b>Name of young person:</b>		<b>D.o.B:</b>	
<b>Emergency contact: (Name and address)</b>		<b>Phone:</b>	
<b>Cost:</b>	£12 per Scout/Explorer (please make cheques payable to <b>Stevenage District Scout Council</b> )		
<b>Doctor's name and contact details:</b>	<b>Details of any medications currently being taken:</b>		
<b>Details of any disabilities, medical conditions, <u>Dietary needs</u>, allergies, additional needs or cultural needs that organisers might need to be aware of:</b>	<b>Details of any infectious diseases they have been in contact with in the last three weeks:</b>		
During the event leaders may take photos of Scouts and Explorers taking part for publicising Stevenage Scouting. Full names will not be included and the Scout Associations guidelines followed at all times.			
Do you give permission for photos to be used in this way in newsletters?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you give permission for photos to be used in this way on Scout websites & social media?			Yes <input type="checkbox"/> No <input type="checkbox"/>
I enclose a cheque / cash for £ .			
I have noted the arrangements above and agree to the named young person taking part.			
<b>Signed:</b>		<b>Date:</b>	
<b>Relationship to young person:</b>			